

*Student Preparation and Success Council
2013-2014 Year-End Accomplishments*

Major Accomplishments

STUDENT SUCCESS AND SUPPORT PROGRAM PLAN

- **Implementation of Student Notification regarding Enrollment Priority:** The Council was informed that a total of 100 unit limit emails were sent to approximately 1,577 students in the Fall 2013, Winter 2014, and in February 2014. The email message was specific to students who had 75 or more degree applicable units.
- **Probation, Continue Probation and Dismissed message:** The Council reviewed the email messages that will be sent to the students.
- **Student Success and Support Program Plan Update** was provided on mandatory assessment, orientation, and educational plans, MIS data, and priority enrollment.
- **Implementation of the Student Success and Support Program PowerPoint** - created by Audrey Yamagata-Noji was distributed to the Council to be used as a resource regarding the Student Success and Support Program Plan.
- **Student Success and Support Program Plan Timeline for Completion** was shared and distributed to the Council.
- **Draft Student Success and Support Program Plan** was shared and distributed to the Council. This draft was developed by the Counseling department.

STUDENT EQUITY PLAN

- **Student Equity committee Timeline** was shared and distributed to the Council as an informational item.
- **Student Equity Proposed Writing Teams** was shared with the Council as an informational item.
- **Student Equity Plan – Writing Team Template** was distributed to the Council as an informational item.
- **Student Equity Convening Meeting:** The committee hosted a meeting on Friday, May 23, 2014. There were approximately 75 participants ranging from faculty, staff, and administrators who attended. The purpose of the convening meeting was for the campus community to have an opportunity to learn about the Student Equity Plan and provide direct input to the goals, activities, and outcomes.
- **Student Equity Convening Meeting PowerPoint Presentation** was distributed to the Council as an informational item.
- **Student Equity Convening Meeting Report Out** was distributed to the Council as an informational item.

BASIC SKILLS

- **The Basic Skills Action and Budget Plan:** The Council reviewed and the 2013-14 action and budget plan in October 2013. *Status: Approved by the Council and Academic Senate*
- **2014-15 Proposed Basic Skills Budget:** The following was reported: The committee members ranked proposals based on an established rubric. Out of 22 submissions, 19 were recommended to be funded. 2014-15 total recommended to be awarded is \$878,152. *Status: Approved by the Council in May 2014 and approved by the Academic Senate*

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ASSESSMENT AND MATRICUATION

- **AWE Pilot** – It was reported that the pilot begun in October 2013.
- **Rubric for AWE**- It was reported that the new revised rubric was implemented.

ACADEMIC SENATE ISSUES

- **Reading Task Force Recommendations:** The task force was to charge to determine if the campus process for determining Reading Competency is Title 5 and Ed Code compliant and was to provide recommendations to the Academic Senate for clarifying reading competency. The recommendations were distributed to the Council as an informational item.

ADMINISTRATIVE PROCEDURES and BOARD POLICIES

- **BP 5010 – Admissions:** The Council reviewed the BP and discussed two proposed revisions. The Council discussed George Bradshaw's recommendation to include the admission of other students (concurrent enrollment) to be comprehensive and recommends a reference to provisionally admit students per Education Code. The Council approved the BP with the recommended changes. **Status: *Approved by the governance process and posted online in January 2014***
- **AP 5011 – Admissions and Concurrent Enrollment of High School and Other Young Students:** The Council reviewed and approved the revised AP drafted by George Bradshaw. The major changes were made to academic eligibility, GPA considerations, special admit, and reference language in AP 5055 and BP 5030. **Status: *Approved by the governance process and posted online in May 2014***
- **AP 5012 – International Students:** The Council reviewed and approved the revised AP drafted by George Bradshaw. The major changes were in enrollment requirements and new language referring to economic hardship exemption. **Status: *Approved by the governance process and posted online in May 2014***
- **AP 5013 – Students in the Military:** The Council reviewed and approved the revised AP drafted by LeAnn Garrett. There were minor changes and new language referring to withdrawal policies for members of the military. **Status: *Approved by the governance process and posted online in May 2014***
- **AP 5015 – Residence Determination:** The Council reviewed and approved the revised AP drafted by George Bradshaw. There was new language inserted under sections residence classification, right to appeal, appeal procedure, and non-citizens. **Status: *Approved by the governance process and posted online in May 2014***
- **AP 5010 – Admissions:** The Council reviewed and approved the revised AP drafted by George Bradshaw. The major changes were made to sections: regularly admitted domestic students, provisionally admitted domestic students, admission to specialized programs, international student admissions, admission residency status, and special admits must reapply every term. **Status: *Approved by the Council and Academic Senate***
- **Status: AP 4100 – Graduation Degree Requirements:** The catalog language related to degree requirements are not presently specified in the AP. **Status: *Forwarded to Curriculum and Instruction***

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- **AP 5520 – Student Discipline Procedures:** The AP was forwarded to legal counsel for input. A working group comprised of Matt Judd, LeAnn Garrett, Linda Diaz, and Audrey Yamagata-Noji will be working on finalizing a draft for the Council to review in the Fall. **Status: Pending**
- **AP 4027 – Catalog Rights:** The Council reviewed this AP drafted by Linda Diaz. The major discussion was added language referring consideration of continuous attendance and new language under exemption. **Status: Pending**
- **AP 5050 – Matriculation:** The Council reviewed this AP drafted by Jim Ocampo. The revisions made are to include language from the new Student Success and Support Program. **Status: Pending**
- **BP 5050 – Matriculation:** The Council reviewed this BP drafted by Jim Ocampo. The revisions made are to include language from the new Student Success and Support Program. **Status: Pending**

INFORMATION REVIEW

- **CIRP Survey** was reviewed and approved by the Council. Starting on May 1st, all incoming freshmen taking assessments will be given the survey to complete. The threshold projected by October is 1400. **Status: An update will be given next academic year.**
- **Graduate Survey** was reviewed and approved by the Council and will be distributed to students who will be submitting a petition for graduation. **Status: An update will be given next academic year.**
- **Accreditation - ACCJC “New” Standards GAP Analysis:** The Council was asked by the Co-Chair of the Accreditation Committee, Kristina Allende. The members were assigned a standard to complete. One main document will be compiled and submitted to the Accreditation committee. **Status: Pending**
- **Draft Strategic Plan Report from SP&S** – The Council reviewed and approved the report drafted by Audrey Yamagata-Noji.

PRESENTATIONS/PUBLICATIONS/REPORTS

- **Student Success and Support Program Plan PowerPoint Presentation to the Board of Trustees** – created by Audrey Yamagata-Noji was distributed to the Council as an informational item.
- **2013 Mt. San Antonio College Student Success Scorecard** the Council reviewed the scorecard online as an informational item.
- **Integration of the Mt. SAC Student Success Plan and Ed Master Plan** document was distributed and reviewed by the Council as an informational item. This document showed the ties between the Ed Master Plan, the Mt. SAC Students Success Plan, and the Student Success and Support Program Plan, and Title V grant.
- **Student Fall 2013 Enrollment Data Report to President’s Advisory Committee** was distributed to the Council as an informational item.
- **Student Enrollment Report for Spring 2014** was shared with the Council as an informational item.
- **Student Discipline/Grievance Summary – July 2012 – June 2013:** Written by Mary Ann Tolano-Leveque was distributed to the Council as an informational item.
- **Availability and Use of Information on Students’ Past Conduct Legal Opinion L 07-07** was distributed to the Council as an informational item.
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- **Report: High schools Fail to Teach What Graduates Need to Succeed in Community College:** was distributed to the Council as an informational item.
- **Article written by Susan Parker: "From the Roadblock to Gateway: Improving Developmental Education for Student Success** was distributed to the Council as an informational item.

PENDING ISSUES – CARRY OVER TO 2014-15

The following issues were recommended to be continued into the 2014-15 year.

Issue	Status
Student Success and Support Program Plan	To review and approve the plan before the due date of October 17, 2014
Student Equity Plan	To review and approve the plan before the due date of November 21, 2014
Mt. SAC Student Success Plan	The Council to reviewed and discuss the progress on Mt. SAC's Student Success Plan, discuss next steps for the Student Success Plan and the integration of the Plan with the Educational Master Plan, and review the state direction with the Student Success Act, Score Car, and other initiatives. Assignment: Audrey Yamagata-Noji and Jeff Archibald
AP 5520 – Student Discipline Procedures	The Council will continue discussion on the revisions suggested by Carolyn Keys. Assignment: Audrey Yamagata-Noji and Carolyn Keys
AP 5050 – Matriculation	The Council suggested additional revisions to this AP and agreed that it be reviewed at 1 st meeting in the Fall. Assignment: Jim Ocampo
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